

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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**December 4, 2017**

The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH.

Present: Chairman Tom Dolan; Vice-Chairman Farrell; Councilors Ted Combes, Joe Green and Jim Butler; Town Manager Kevin Smith; Assistant Town Manager Lisa Drabik; Executive Assistant Kirby Brown

## **CALL TO ORDER**

Chairman Dolan called the Town Council special meeting to order. Chairman Dolan led the Pledge of Allegiance. This was followed by a moment of silence for those who serve us both here and abroad.

## **PUBLIC COMMENT**

Chairman Dolan stated that the agenda appears short but it will most likely be a long meeting. Chairman Dolan stated that the Council will move the agenda round a little bit so the Council will be doing board/committee interviews first after the Council discusses the tax rate and town valuation.

Town manager Smith discussed the tax rate and the town valuation. Smith stated that the Town Assessor fills out a form with the state known as the MS1. The form has you put in everything from your current use, it is the value of everything in town but it's all broken out. In October the Assessor does a draft one and once we get more information we will send in the final form. This year DRA created a new online form where everything use to be put in manually. In the final form they rolled out anew auto tabulated form so when you put in all of the numbers it roll sin all of the calculations. Smith stated on page 6 or page 7, that is where the assessor puts in the evaluation of the TIF District which is up by the airport. Smith stated that the form didn't work the way it was supposed to work. The total valuation of the town was overstated by twenty-eight million dollars. That means the tax rate was set after. It results in a revenue shortfall of roughly \$607,000.00. it is spread throughout the town and county and schools. Smith stated that the Town is working with the school on what everyone thinks should be done to make up the shortfall.

The Council interviewed candidates for Conservation Commission, Planning board, Heritage Commission, Solid Waste Committee, Recreation Commission, Senior Resources Committee, Traffic Safety Committee, and Zoning Board of Adjustment's. The Council motioned to re-appoint Janet Cichocki and David Colglazier as members of the heritage Commission and Victoria Gorgeatt as a new member. The Council Voted to Appoint Greg Warner as a member of the Solid Waste and Environmental Committee. The Council voted to re-appoint Glenn Douglas to the Recreation Commission. The Council votes to re-appoint Doug Thomas to the Senior Resources Committee. The Council voted to appoint Ray Brown to the Traffic Safety Committee. The Council voted to appoint Tiffany Richardson to the Zoning Board of Adjustments.

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42 Police Chief Bill Hart introduced the Londonderry Police Department Officer of the Year and Employee  
43 of the Year. Chief Hart stated that they also have the Chief's Achievement Award, which was given to  
44 Captain Paul Fulone for all of his work at the Airport. Officers of the Year is Officer Rafael Ribeiro and  
45 Detective Randy Duguay.

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## PUBLIC HEARING

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## NONE

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## OLD BUSINESS

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53 Chairman Dolan opened up the budget workshop.

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55 Finance Director Doug Smith gave a few updates on the FY19 budget.

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57 Steve Cotton and the Council discussed the bids for the new recreation building.

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## NEW BUSINESS

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62 Marge Badois and Mike Noone with the Conservation Commission gave the Council an update about  
63 the Kendall Pond Conservation are. See attached PowerPoint. The Council discussed what should be  
64 done to monitor it since there is suspicious activity. It was discussed possibly putting a gate and opening  
65 and closing it daily. The Council directed Town Manager Smith to work with the Conservation  
66 Commission to put together a plan of what should happen and bring it back to the Council on the 18<sup>th</sup>.

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68 Chairman Dolan introduced Order #2017-28, and Order relative to the expenditure of Maintenance Trust  
69 Funds for various projects. Presented by Steve Cotton. Motion to approve Order #2017-28 made by  
70 Councilor Combes and second by Councilor Butler. Chair votes 5-0-0.

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72 Chairman Dolan introduced Resolution #2017-13, A Resolution authorizing Master Lease-Purchase  
73 Agreement with Municipal Leasing Consultants which was presented by Doug Smith. Motion to  
74 approve Resolution #2017-13 made by Councilor Green and second by Councilor butler. Chair votes 5-  
75 0-0.

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## BOARD/COMMITTEE APPOINTMENT/RE-APPOINTMENT

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Took place at the beginning of the meeting. See above.

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## APPROVAL OF MINUTES

Approval of Town Council minutes from November 20, 2017 made by Councilor Combes and seconded by Councilor Butler. Chair votes 5-0-0.

## TOWN MANAGER REPORT

## ASSISTANT TOWN MANAGER REPORT

Assistant Town Manager Lisa Drabik gave an update on Keno in the State. Drabik also introduced a program that will take place at the Londonderry Senior Center to help those who have lost loved ones due to addiction. Journey of Hope, healing through grief and loss due to addition.

## ADJOURNMENT

Motion to adjourn made by Vice Chairman Green and second by Councilor Combes. Chair votes 5-0-0.

Notes and Tapes by:	Your name	Date: 12/04/2017
Minutes Typed by:	Kirby Brown	Date: 12/08/2017
Approved by:	Town Council	Date: 12/18/2017

# Kendall Pond Conservation Area



**Londonderry**  
CONSERVATION COMMISSION

# Background

- The Town Council had previously tasked the Conservation Commission with increasing citizen usage of the Town Conservation areas
- In response, the Conservation Commission now:
  - ❑ Publishes a monthly Conservation Newsletter
  - ❑ Holds monthly Guided Hikes in the conservation areas
  - ❑ Added Musquash Trail Signage & Trail Map corrections
- Contracted for studies on infrastructure Improvements to the Conservation Areas

# Background

- In 2014, a Recreation Plan was prepared by Arnett Development Group identifying 22 conservation properties that held potential for enhanced recreational use by the general public.
- In 2016 the Conservation Commission selected 4 of those Conservation Areas for the first phase of improvements and hired Stantec Consulting Services to create improvement plans w/cost estimates
- In early 2017 the Conservation Commission decided to start with improvements to the parking areas of the 4 sites.
- On June 27, 2017 the Conservation Commission met with the abutters of Scobie Pond, Tanager Way, and Kendall Pond properties to get their input on the proposed improvements.

# Kendall Pond Conservation Area

- **The abutters of the Kendall Pond conservation area raised concerns about existing sanitation and safety.**
- **They also wanted an opportunity to voice their concerns to the Town Council/Town Manager before any improvements are made to the parking area.**

# Kendall Pond Conservation Area

- For sanitation concerns, the Conservation Commission reached out to the DPW. The DPW has now provided 'collectable' trash containers for the area.
- For safety concerns, the conservation commission reached out to the Police Department, who agreed to monitor the area & place cameras in the parking area for ~ 1 month (Sept/Oct 2017).
- The Police Assessment found the area to be safe, quiet, and being used responsibly. The area was issue free over the period of time that it was monitored.



# Planned Improvements

- Increase the size of the parking area with pervious material
- Add a 'Kendall Pond Conservation Area' sign near the road, so that the area can be more easily located from South Rd.
- Replace the deteriorating picnic tables.
- Assess the condition of the trails and address any issues
- Investigate construction of a viewing platform set back from Kendall Pond
- Per abutter's requests conservation commission will not be adding lighting to the parking lot (area is limited to daytime use)

# Back Up Slides

